

St. Matthew's Quarterly Congregational Meeting
July 24, 2008

The meeting was called to order by Don Weltzien and opened with devotion by Pastor Schmidt.

The members in attendance are listed on a separate page attached to these minutes.

Tony Grant and Scott Surges were received as new voting members.

Minutes: The minutes of the April 2008 meeting were approved as presented.

Additions to the Agenda: 2009 Nominating committee and District Convention report.

Membership Changes:

A motion was made, seconded and carried to receive by transfer, by profession of faith, by adult confirmation, and by confirmation the individuals listed on a separate page attached to these minutes.

A motion was made, seconded and carried to dismiss by transfer, by release and by removal the individuals listed on a separate page attached to these minutes.

Recommendations of the Church Council:

- 1.

Unfinished Business:

None

New Business:

None

Reports:

Business Administrator:

George presented his report to the congregation, which is attached to these minutes.

1. Tree removal ordered through Rocky's Tree Service, LLC at a cost of \$425.00. The Board of Trustees removed the stumps and wood.
2. The school/gym roof project was completed. All of the metal coping detail has been installed. The roof contractor also repaired at no charge some new tears in the winter repairs made to the membrane roof on the south side of the church near the parsonage.
3. The specification for the church roof work was sent out to 10 contractors. Bids were received from six contractors. The lowest bidder with the ability to meet our schedule was Facilities Services Group with a bid of \$82,930. Approval was given for additional recommendations for siding on the parsonage, garage and other wood sided buildings and fascia at an additional cost of \$14,895.00.
4. Water seepage stopped on June 30th. The Trustees have removed the wood base and have drilled holes in the wall to promote drying. Mold was discovered on some walls and in and around cabinets in all areas. Council approval was given to contract for professional mold remediation at an estimated cost of \$5,000.00. Repair and replace walls on a fixed bid or on a time and material basis and to install FRP board below chair rail over new unfinished drywall or blue board for

additional ease of future maintenance. Budget estimate of \$12/000.00. Repair and/or replace cabinets and countertops on a fixed bid or on a time and material basis. Approval was given to Inspect and repair (Time and Material) all existing drain tile and sump systems for proper operation to minimize the water table around the foundation and the potential for seepage. Recommendation from the church council to proceed subject to congregational approval, to install low cost carpet and vinyl wall board - Cost \$ 7,830.00. Alternative would be to install VCT tile and vinyl wallboard at a cost of \$ 9,167.00. There was a motion made and seconded to install low cost carpet and vinyl wallboard. Thrivent has indicated that there would be matching funds available for the basement project. Pre-school Power Hour has indicated that they would like to make a donation toward the basement repairs. Final figures will be presented at the October congregational meeting. There was some concern expressed that the congregation was not kept informed of the seriousness of the situation or that the job had been contracted out without congregation approval. Motion carried.

5. Recommendation to keep parking lot traffic pattern as is after re-paving. Due to the continuing increase in oil prices, a contract has been signed to repave the parking lot now. \$11,000 was saved by signing the contract now. This also gets the parking lot done before school starts.
There was a motion made and seconded to ratify council action on all items already contracted for (basement work, church roof and siding, and parking lot re-paving). Motion carried.
6. The Board of Trustees requested quotations for painting gym walls. Lowest quote from Jim Wall Painting of \$4,950.00 plus T&M for the cost to remove any adhesive not removed by the Trustees. Recommendation from the church council to proceed with plans subject to congregational approval. Source of funding recommended to be unrestricted memorials in the MTF. There was a motion made and seconded to approve the council recommendation with funds to come from unrestricted memorials in the MTF. Motion carried.
7. The Board of Trustees requested a quote to replace the HID gym lights with energy efficient T-8 fluorescent models that are eligible for Focus on Energy special rebate. Quote from Carroll Electric of \$4,294.00. Quote does not include special rebate of \$900.00 (normally \$600.00) or estimated annual electricity savings of \$688.90 per year. Repair of ballast and bulbs in existing fixtures is required at approximately the same overall cost as new, more energy efficient fixtures. Recommendation from the church council to proceed with plans subject to congregational approval. Source of funding recommended to be unrestricted memorials in the MTF. There was a motion made and seconded to approve the council recommendation with funds to come from unrestricted memorials in the MTF. There was a motion made to amend the original motion to state that the funds come from restricted school funds, not unrestricted memorials. This motion did not receive a second. The original motion carried.
8. Request to obtain quote for design and construction of the Pre-K classroom. Received concept drawings from the Board of Ed. Obtained quote from Butters Fetting of \$6,100.00 for make-up air ventilation system. Quote of \$1,880.00 for VCT tile flooring for Pre-K and Kindergarten classrooms. Estimate of \$8,000.00 for design and construction of walls, electrical work and remaining room requirements. Received request to rationalize, layout and re-furnish the school office. Obtained a proposal from National Business Furniture of \$5,525.00 for removal and installation of new furniture to improve traffic pattern/ copier access and maximize functionality and workspace and maximize storage space after the loss of the office storage closet to the new Pre-K room. Total cost estimate ~ \$30,500.00. Recommendation from the church council to proceed with plans subject to congregational approval. Source of funding recommended to come from unrestricted memorials in the MTF. There was a motion made and seconded to approve the council recommendation with funds to come from unrestricted memorials in the MTF. Motion carried.

9. The plumbing in the upstairs boy's bathroom was repaired.

There was a motion made and seconded to authorize borrowing up to \$50,000 from the MTF for fiscal year 2008 net expenses requirements. Interest will be assessed this loan at a rate determined by the Trustees, probably 4%. Motion carried.

Tony Kobussen presented his report as our delegate to the Western Wisconsin District Convention held at Luther Prep in Watertown. All congregations in the district will be asked to participate in the "WELS Year of Jubilee" between Thanksgiving and Christmas, the goal of which will be to reduce the synod debt of \$22.4 million. Thank you, Tony for being our delegate.

It is recommended that a door offering be collected in mid-August for repairs in the basement so that monies can be matched by Thrivent. These will be matched at \$.50 on the dollar up to an unspecified maximum amount. There was a motion made and seconded to authorize this door offering and keep it open for three to four weeks. Motion carried.

The Nominating Committee will be meeting at 7pm on August 6th.

Financial Secretary:

There was a motion made and seconded to accept the Financial Secretary's report as presented. Motion carried.

Treasurer:

Current debt is \$100,000. As a result of the motion approved previously this evening another \$30,000 will be borrowed from the MTF by the end of the month. There was a motion made and seconded to accept the Treasurer's Report as presented. Motion carried.

Board of Education:

Mr. Ziel stated that he spoke to the congregation earlier in regards to wanting to start a 3yr old pre-school program and an after school care program. In order to do that you have to have a plan. The Board is working on a "Harvest Strategy" to bring souls into the church through the schools. To that end the board is looking into developing an Early Childhood Education Director position in the near future.

The Board is also working on the self-study portion of the accreditation program that will be ongoing for the next few years.

Current enrollment is 161 students.

Board of Elders:

The Board is recommending offering a 4pm service during Advent and Lent in addition to the 7pm service. There was a motion made and seconded to add this 4pm service. Motion carried.

The new Christian Worship Supplement will be published in the near future. It contains about 84 new hymns along with new liturgies. It will be available in either booklet form for about \$13 each or congregations may purchase a copy write for \$400-\$500 and print copies as needed. The Board recommends that the congregation utilize this new supplement. There was a motion made and seconded to use the supplement when it becomes available and purchase enough booklets to furnish all the pews, the cost being approximately \$2700. Motion carried.

The letters that have been sent to delinquent members have proven to be beneficial.

Board of Outreach:

The new church and school logo has been chosen and will be incorporated in all communications in the future.

The Board will be involved with Pre-School Power Hour at the Kid's Fest to be held at Fowler Park later this summer.

Board of Stewardship:

The Greeters program is up and running again.

We have received twelve new members in the last quarter. August 7th will be New Member Welcome Sunday

The Church Picnic is scheduled for August 24th at Ski Slide Park in Ixonia. The 10:00 service will be held at the park with the picnic to follow.

The Fellowship Committee is working on a family bike ride to be held this fall.

The Thrivent program seems to be going well.

Board of Trustees:

No further report.

Officers:

The Long-Range Planning Committee has been meeting every two weeks and will be to the point of getting the congregation involved in breakout groups in September.

Synod Communicator:

Kyle Koltz reported that President Mark Schroeder seems to be a great communicator and is doing a great job on keeping everyone informed.

The Ad-hoc Committee that Mr. Ziel is on is a rather unique group, is asking some interesting questions and will have report ready for the Synod Convention next year.

Kyle reported that the financial position of the synod has greatly improved over the last couple of years.

Memorial Trust Fund:

There was a motion made and seconded to approve the report as presented. Motion carried.

Lakeside Delegate:

Don and Mike Reidel attended a meeting at Lakeside and were thanked for meeting our financial commitment every year.

Staff Minister:

Dennis reported that 127 kids and helpers attended the VBS/Soccer Camp this year. Thanks to everyone who helped.

Dennis attended a course at MLC this summer on member assimilation and retention.

Pastors:

Pastor Schultz reviewed his written report.

Tony Grant commented on his desire to hold a Bible Study using English as a second language format.

Pastor Schmidt reported that Hope Lutheran does not have a pastor at the present time. Pastor Schultz and Pastor Schmidt have been asked to help where they can until a new pastor is called and accepts the call. Hope is planning on a call meeting on August 11th.

Mr. Ziel:

No further report.

The meeting was adjourned with a prayer and a hymn.

Respectfully submitted,

Rik Krahn, Secretary

